

Onusandhan Research Portal

Complete User Manual

English Edition

TOPIC ENGINE (CHRD INNOVATION CENTRE)

<https://onusandhanapp.com>

WhatsApp: +91 9002903128

Version 1.0 · 2025

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1. Introduction

Onusandhan Research Portal is an integrated digital platform built by BCI Computer Point, Siliguri, to support PhD scholars throughout their entire research journey. It consolidates thesis management, publication tracking, AI-powered tools, academic profile management, seminar registration, learning resources, and expert support into a single, beautifully designed web application.

Whether you are just beginning your PhD or preparing for your viva voce examination, Onusandhan provides the tools, guidance, and expert human support to help you succeed.

Portal URL	https://onusandhanapp.com/portal
Organisation	BCI Computer Point, Siliguri, West Bengal
WhatsApp Support	+91 9002903128
Total Modules	18 features covering the complete PhD research lifecycle
AI Engine	Google Gemini Pro
Platform	Web application — works on desktop, tablet, and mobile

2. Getting Started — Registration & Login

How to Register

New users must register and wait for BCI team approval before logging in.

Step 1 → Open <https://onusandhanapp.com/portal> in your browser

Step 2 → Click the "Register" button on the login page

Step 3 → Fill in: Full Name, Email Address, Mobile Number, University, Department, Research Topic

Step 4 → Create a strong password (minimum 8 characters)

Step 5 → Click "Submit Registration"

Step 6 → BCI team reviews and approves your account (usually within 24 hours)

Step 7 → You receive a confirmation — then log in with your credentials

Registration Page — onusandhanapp.com/portal

Scholar Registration
Onusandhan Research Portal - BCI Computer Point

Onusandhan DMS Portal — User Guide
Watch the full portal walkthrough. [Watch Now](#)

Personal Info Academic Details Research Info Documents

Step 1: Personal Info

Profile Photo
Click to upload - JPG/PNG - Max 2MB

Full Name *

Email Address *

Phone (WhatsApp) *

Password *

How to Login

Step 1 → Go to <https://onusandhanapp.com/portal>

Step 2 → Enter your registered email address

Step 3 → Enter your password

Step 4 → Click "Login"

Step 5 → The Dashboard loads automatically

Login Page — onusandhanapp.com/portal

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Onusandhan Research Portal
BCI Computer Point - Siliguri, North Bengal

Onusandhan DMS Portal — User Guide
সংশ্লিষ্ট কীওয়ার্ড বারনোয় কয়েকটি - Watch the full walkthrough [Watch](#)

Scholar Admin

Sign In as Scholar

Email Address

Password

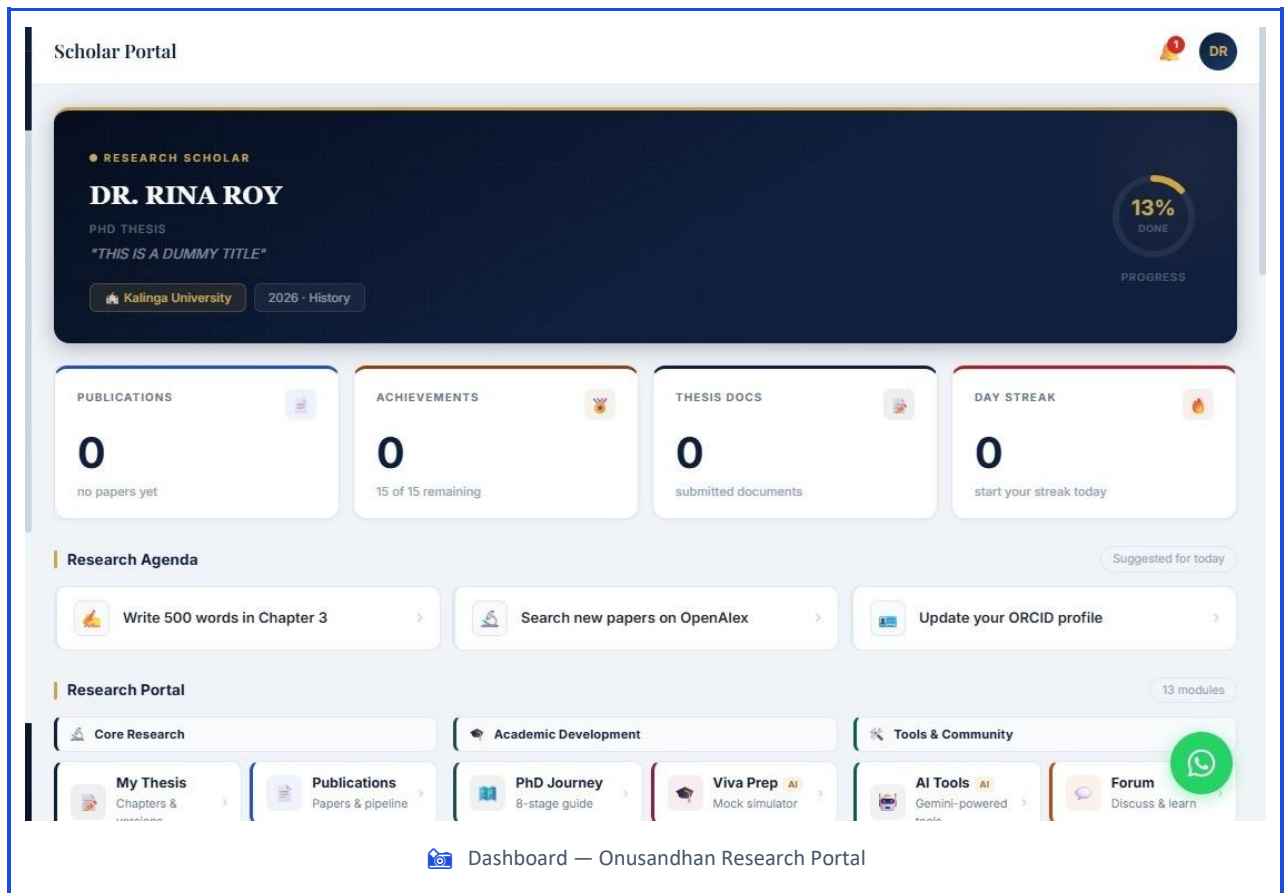
[Forgot password?](#)

Sign In

3. Dashboard

<https://onusandhanapp.com/portal/#/scholar/dashboard>

The Dashboard is the central command center of the Onusandhan portal. It displays your research activity at a glance — total publications, earned badges, thesis chapters completed, and a live activity feed. Every module in the portal is accessible with a single click from the Dashboard tiles.



◆ Key Functions

- ✎ Displays live statistics: publications count, badges earned, chapters completed
- ✎ Shows a recent activity feed of all portal actions
- ✎ Provides clickable shortcut tiles to all 13+ modules
- ✎ Personalised welcome with user name and role badge

◆ Benefits

- ✎ Saves time — all key data visible without navigating multiple pages
- ✎ Motivates researchers by showing progress at a glance
- ✎ Acts as a launchpad for the entire research workflow

◆ Step-by-Step Guide

Step 1 → Open <https://onusandhanapp.com/portal> in any browser

Step 2 → Log in with your registered email and password

Step 3 → The Dashboard loads automatically after login

Step 4 → View your statistics in the top stat cards

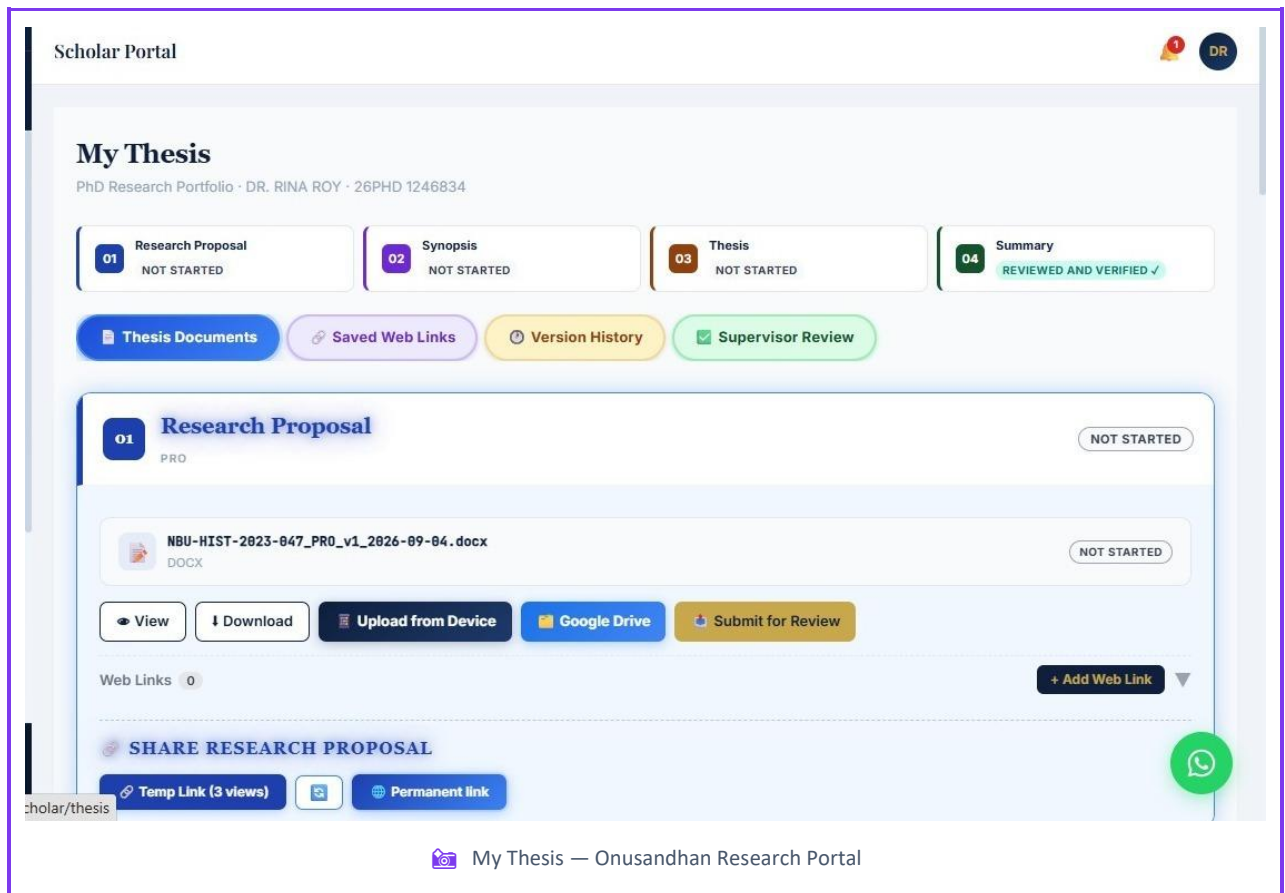
Step 5 → Click any module tile to open that feature

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4. My Thesis

<https://onusandhanapp.com/portal/#/scholar/thesis>

My Thesis is a complete digital workspace for writing and managing your PhD thesis. Create chapters, track revisions, receive AI coherence feedback, upload files, and submit for supervisor review — all within one structured environment.



◆ Key Functions

- ✍ Create, edit, reorder, and delete thesis chapters
- ✍ Track version history for every chapter
- ✍ Integrated AI Coherence Checker for quality feedback
- ✍ Upload chapter files (PDF, DOCX)
- ✍ Submit individual chapters or full thesis for supervisor review
- ✍ Visual chapter completion percentage tracker
- ✍ Category and keyword tagging per chapter

◆ Benefits

- ✍ All thesis content is organised, versioned, and safe in the cloud

- ✍ AI feedback identifies structural and coherence issues early
- ✍ Supervisor collaboration is seamless — no email attachments needed
- ✍ Accessible from any device, anywhere

◆ Step-by-Step Guide

Step 1 → Click "My Thesis" in the left sidebar

Step 2 → Click the "+ New Chapter" button

Step 3 → Enter the chapter title, number, and content

Step 4 → Click "Save" to store the chapter

Step 5 → Use "Check Coherence" to get AI structural feedback

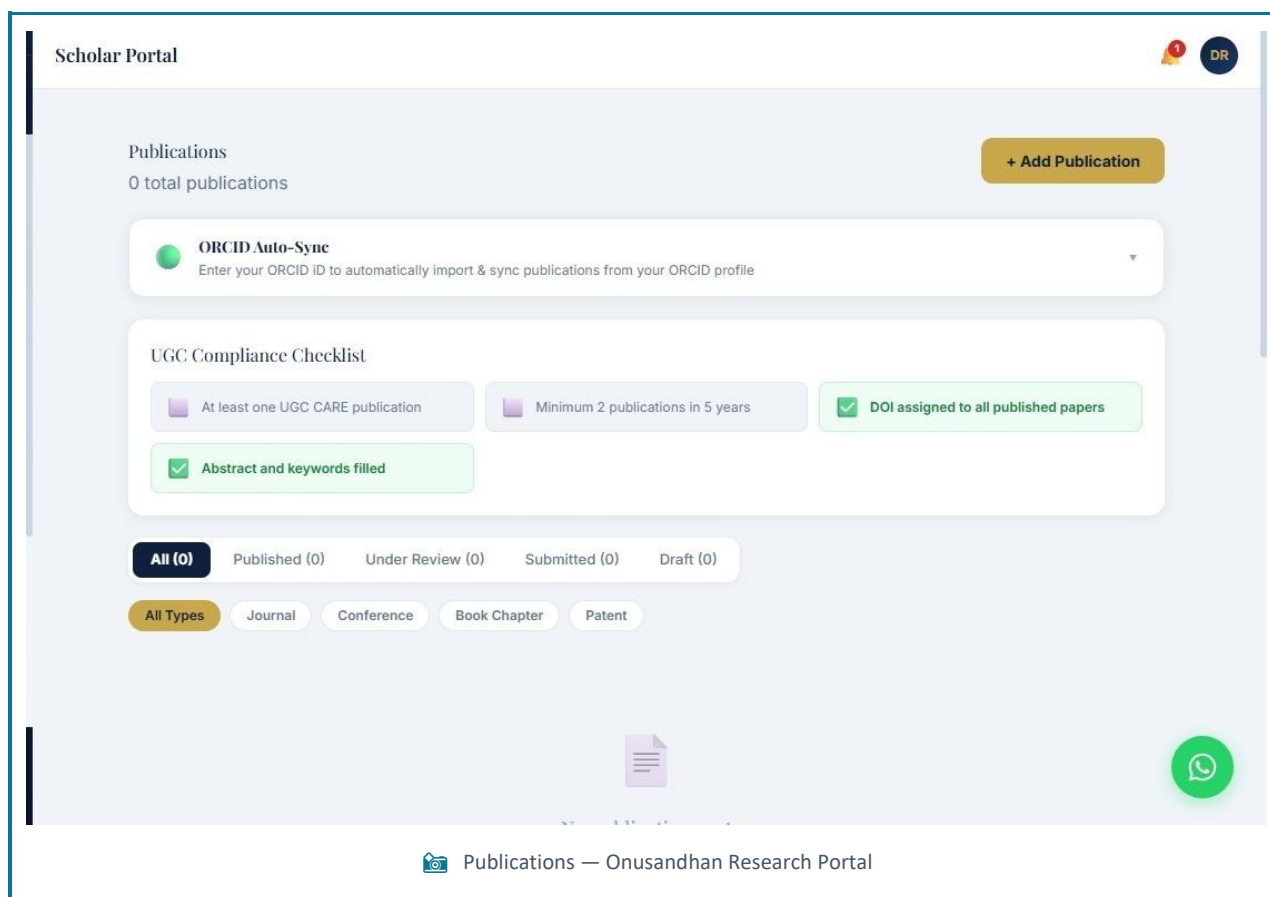
Step 6 → Click "Submit for Review" to send the chapter to your supervisor

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5. Publications

<https://onusandhanapp.com/portal/#/scholar/publications>

The Publications module is your personal research output tracker. Log every journal article, conference paper, and book chapter with full metadata. Auto-fetch details via DOI, track publication status through the pipeline, and monitor your citation count and H-Index.



◆ Key Functions

- ✍ Add publications manually or auto-populate via DOI
- ✍ Supports all publication types: journal, conference, book chapter, preprint
- ✍ Track status: Draft → Submitted → Under Review → Published
- ✍ Store DOI, ISSN, journal name, impact factor
- ✍ Upload and link PDF files to each publication
- ✍ View H-Index and citation metrics

◆ Benefits

- ✍ Single source of truth for all your research outputs
- ✍ Pipeline management helps prioritise and track submissions

- ✂ Data can sync with ORCID and Google Scholar profiles
- ✂ Easy to generate a publication list for CV or annual report

◆ **Step-by-Step Guide**

Step 1 → Click "Publications" in the left sidebar

Step 2 → Click "+ Add Publication"

Step 3 → Enter the DOI (details auto-fill) or fill in manually

Step 4 → Select the publication type and current status

Step 5 → Upload the PDF if available

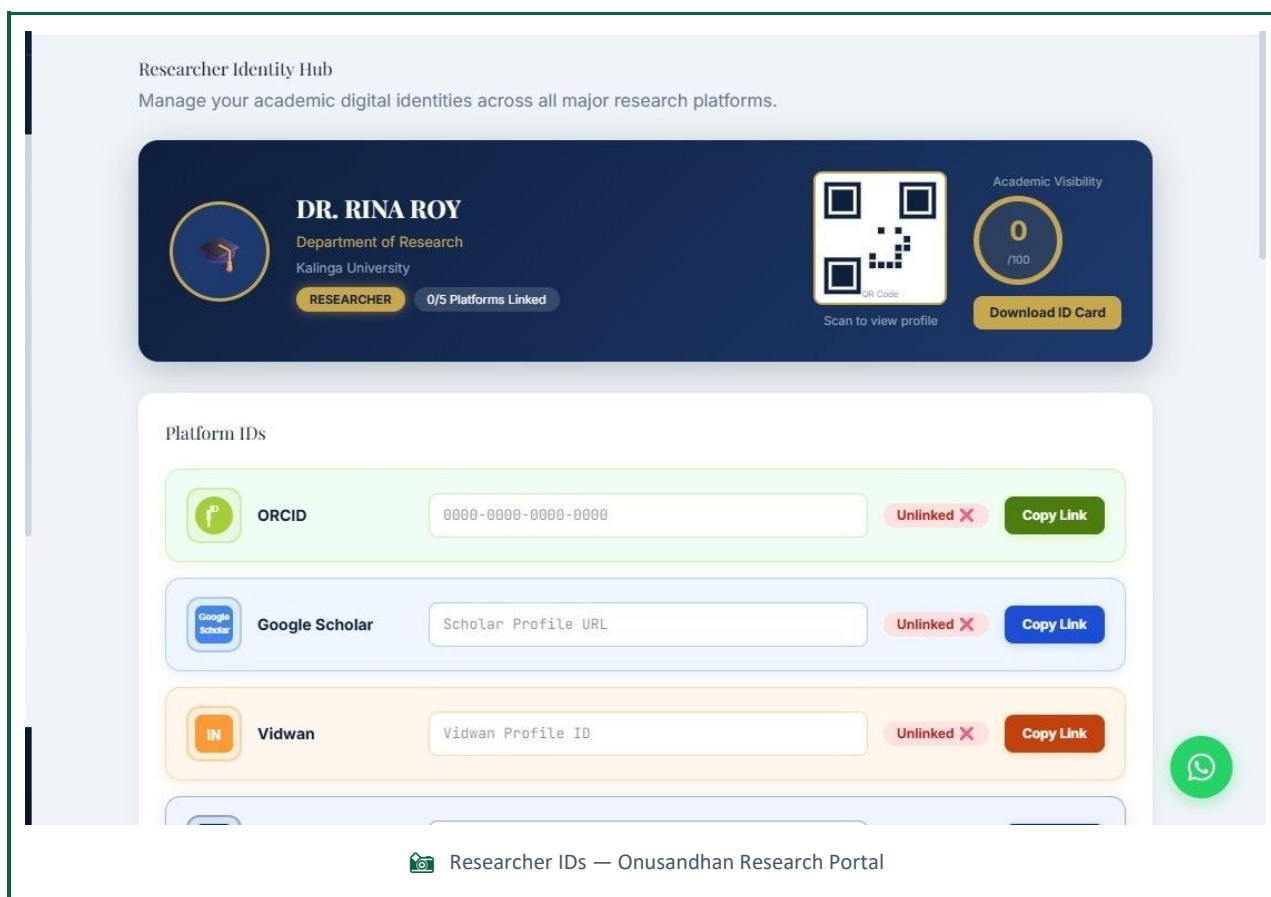
Step 6 → Click "Save" to add to your list

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6. Researcher IDs

<https://onusandhanapp.com/portal/#/scholar/researcher-ids>

The Researcher IDs module helps you establish and manage your digital academic identity across six major international platforms: ORCID, Google Scholar, Vidwan, ResearchGate, Web of Science, and Scopus. The BCI expert team handles creation, linking, and ongoing updates on your behalf.



◆ Key Functions

- ✍ Profile setup on ORCID, Google Scholar, Vidwan, ResearchGate, Web of Science, Scopus
- ✍ Profile completeness score with visual gauge
- ✍ BCI team work log showing every action taken
- ✍ AI tips for improving profile visibility and reach
- ✍ Three service packages: Basic (₹499), Standard (₹999), Premium (₹1999)

◆ Benefits

- ✍ International research community can discover your work
- ✍ Automatic citation tracking across major databases
- ✍ Scopus and Web of Science indexing opportunities

👉 No technical effort required — BCI team manages everything

◆ **Step-by-Step Guide**

Step 1 → Click "Researcher IDs" in the left sidebar

Step 2 → Review the six platform cards and your current status on each

Step 3 → Select a service package (Basic, Standard, or Premium)

Step 4 → Contact BCI team via WhatsApp to place your order

Step 5 → BCI team creates and verifies your profiles

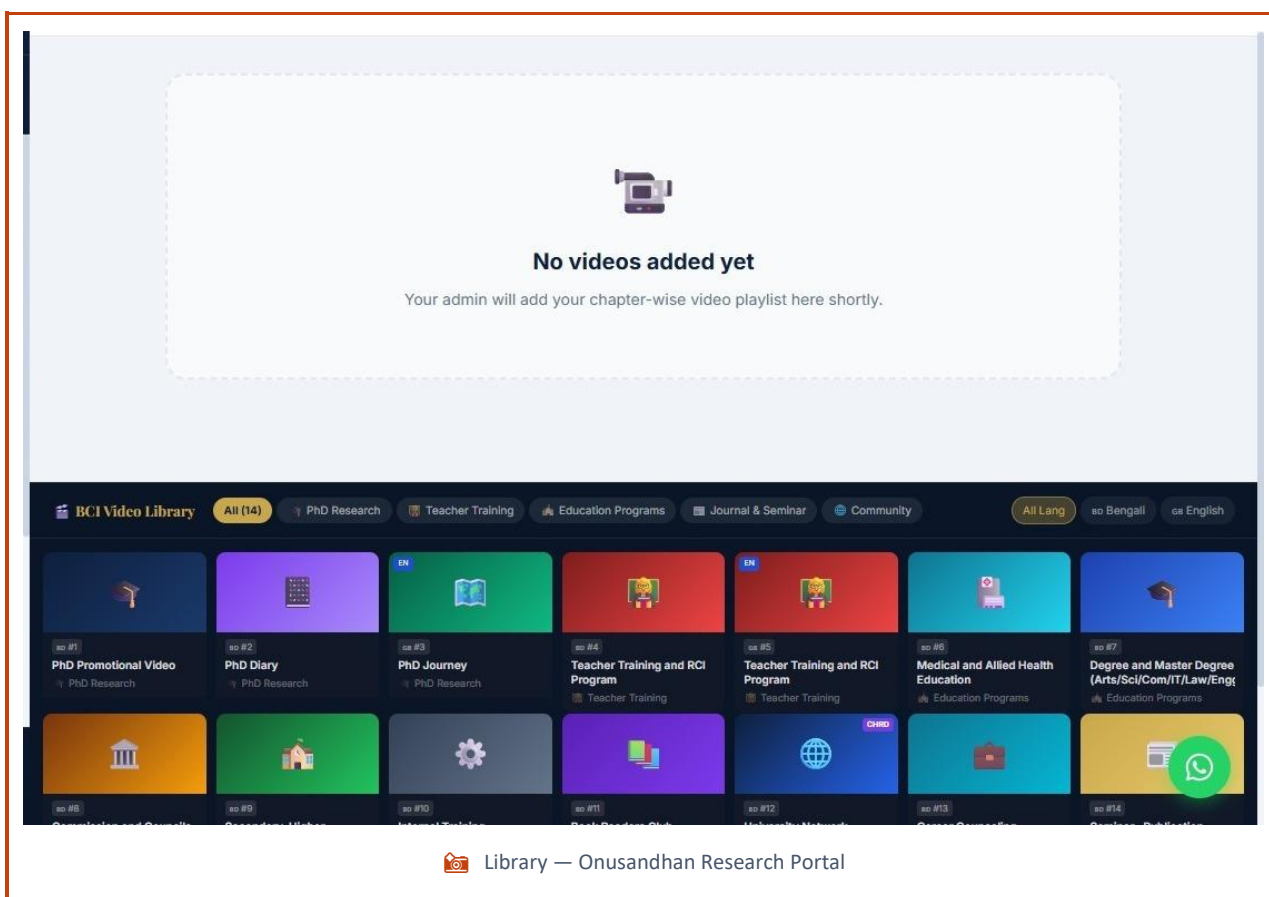
Step 6 → Monitor progress in the BCI work log and follow AI tips

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7. Library

<https://onusandhanapp.com/portal/#/scholar/library>

Library is your personal Research Document Management System (DMS). Store, tag, and retrieve all research materials — reference papers, literature PDFs, notes, and supporting documents — in one searchable, cloud-based repository.



◆ Key Functions

- ✎ Upload documents in any format (PDF, DOCX, images, etc.)
- ✎ Organise by tags, categories, and keywords
- ✎ Full-text keyword search across all documents
- ✎ Build and export reference lists
- ✎ Download and share documents securely

◆ Benefits

- ✎ No more scattered files across drives and email
- ✎ Instant retrieval with keyword search
- ✎ Safe, cloud-based storage — never lose a document

📱 Accessible on any device

◆ Step-by-Step Guide

Step 1 → Click "Library" in the left sidebar

Step 2 → Click the "Upload" button

Step 3 → Select your file from your device

Step 4 → Add relevant tags, category, and a brief description

Step 5 → Click "Save"

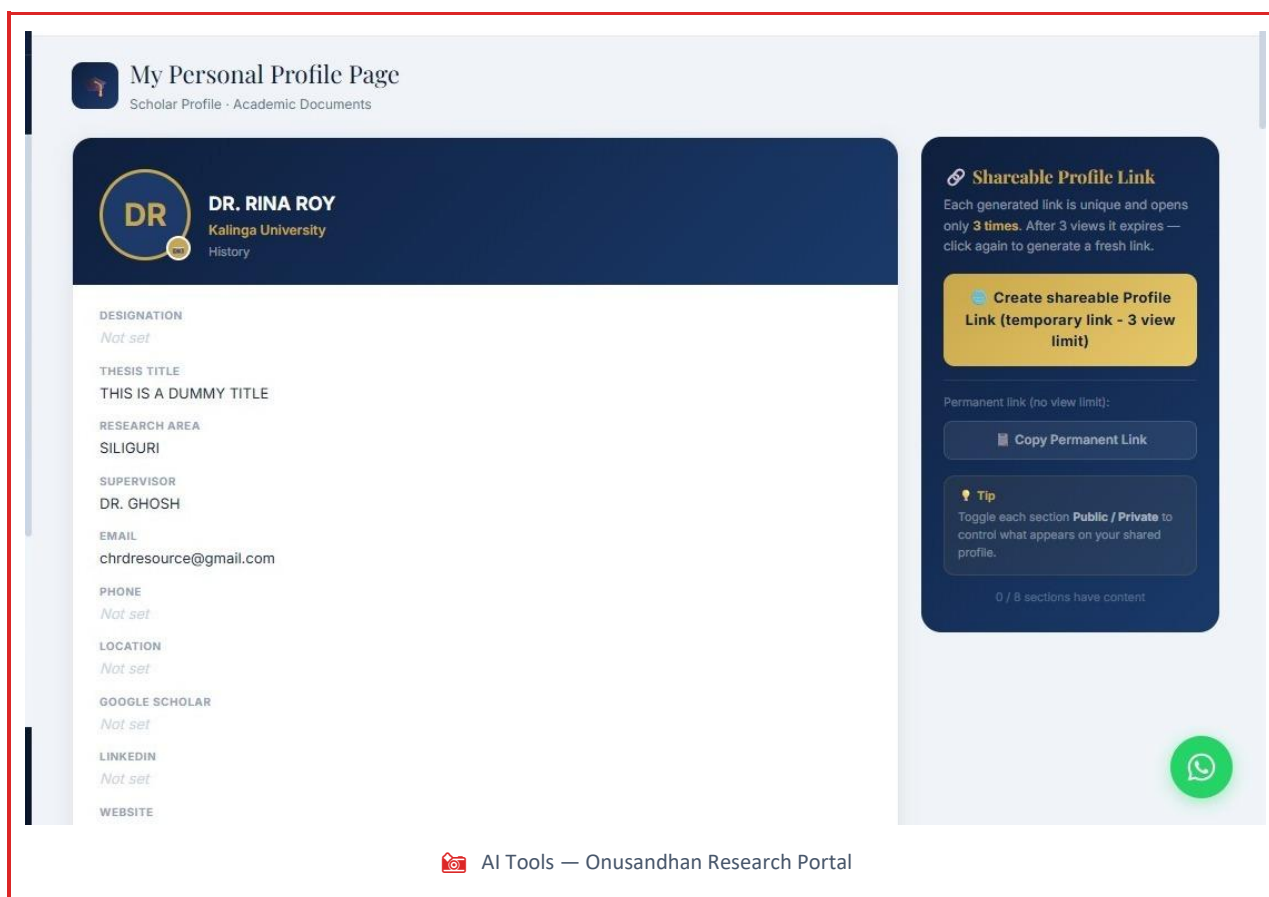
Step 6 → Use the search bar to find any document later

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8. AI Tools

<https://onusandhanapp.com/portal/#/scholar/ai-tools>

AI Tools is a suite of six Google Gemini-powered intelligent assistants designed specifically for PhD researchers. Each tool automates a time-consuming research task — from coherence checking to literature writing — delivering results in seconds.



◆ Key Functions

- ✍ Thesis Coherence Checker — scores chapter consistency (0–100) with 5 feedback points
- ✍ Viva Mock Simulator — generates practice viva questions on your thesis topic
- ✍ Research Idea Generator — produces 3 novel research ideas from your keywords
- ✍ Literature Review Writer — writes a 3-paragraph lit review from pasted abstracts
- ✍ Citation Formatter — converts a DOI into a perfect APA 7th edition citation
- ✍ Abstract Humanizer — rewrites an AI-sounding abstract in natural academic language

◆ Benefits

- ✍ Hours of work completed in under a minute
- ✍ Objective, unbiased feedback on thesis quality

- ⌘ Reduces dependence on manual formatting and proofreading
- ⌘ Available 24/7 — no waiting for supervisor feedback

◆ **Step-by-Step Guide**

Step 1 → Click "AI Tools" in the left sidebar

Step 2 → Choose one of the six tool cards

Step 3 → Paste or type your input in the text box provided

Step 4 → Click "Generate" or "Check"

Step 5 → Read the AI output and copy it as needed

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9. Forum

<https://onusandhanapp.com/portal/#/scholar/forum>

The Forum is a collaborative discussion space where PhD scholars, supervisors, and BCI experts share knowledge, ask questions, and solve research challenges together. It fosters a peer learning community within the Onusandhan ecosystem.

CV & Resume Builder
Build professional CVs and resumes from your scholar profile · Multiple templates · PDF export · Temporary links expire in **5 days** or 5 views

Formats: Academic CV Industry Resume Research CV Teaching CV Fellowship CV International CV

6 Templates Auto Profile Sync 5-Day / 5-View Links PDF Export

Academic CV Full scholarly format Resume / CV Shared Links

6 CV Variants Available — All Auto-Populated from Your Profile

- Academic CV**
Full format: education, thesis, publications, awards, languages. UGC/University standard.
- Industry Resume**
1-page, bullet-point achievements, skills sidebar. Converts academic language to industry.
- Research CV**
Methodology expertise, data tools, research questions. Ideal for post-doc / fellowship.
- Teaching CV**
Courses taught, workshops, curriculum. Pulled from LMS Stage 2 coursework data.
- Fellowship CV**
Structured for funding bodies: synopsis, expected outcomes, co-investigator fields.
- International CV**
Adds nationality, date of birth, photo. Toggle date format DD/MM/YYYY vs MM/DD/YYYY.

CV / Resume Builder
4 professional templates · PDF download · Shareable link

Preview Save CV Download PDF Share Link

Auto-fill All CV Sections from My Profile
One click populates **every section** — personal info, education, experience, skills — from your scholar profile. Publications are fetched separately.

Also fetch: Publications Tab Extract from PDFs Generate Skills Sync All Sections Now

Forum — Onusandhan Research Portal

◆ Key Functions

- ✎ Create new discussion threads on any research topic
- ✎ Reply to, like, and quote existing threads
- ✎ Filter threads by topic, date, or popularity
- ✎ BCI expert moderators provide authoritative answers
- ✎ Notifications for replies to your threads

◆ Benefits

- ✎ Fast answers to research problems from peers and experts
- ✎ Peer learning accelerates understanding
- ✎ Builds a professional network within the research community

◆ Step-by-Step Guide

Step 1 → Click "Forum" in the left sidebar

Step 2 → Browse existing threads or use the search

Step 3 → Reply to a thread by clicking "Reply"

Step 4 → Create a new thread with "+ New Thread"

Step 5 → Enter a clear subject and your question or discussion point

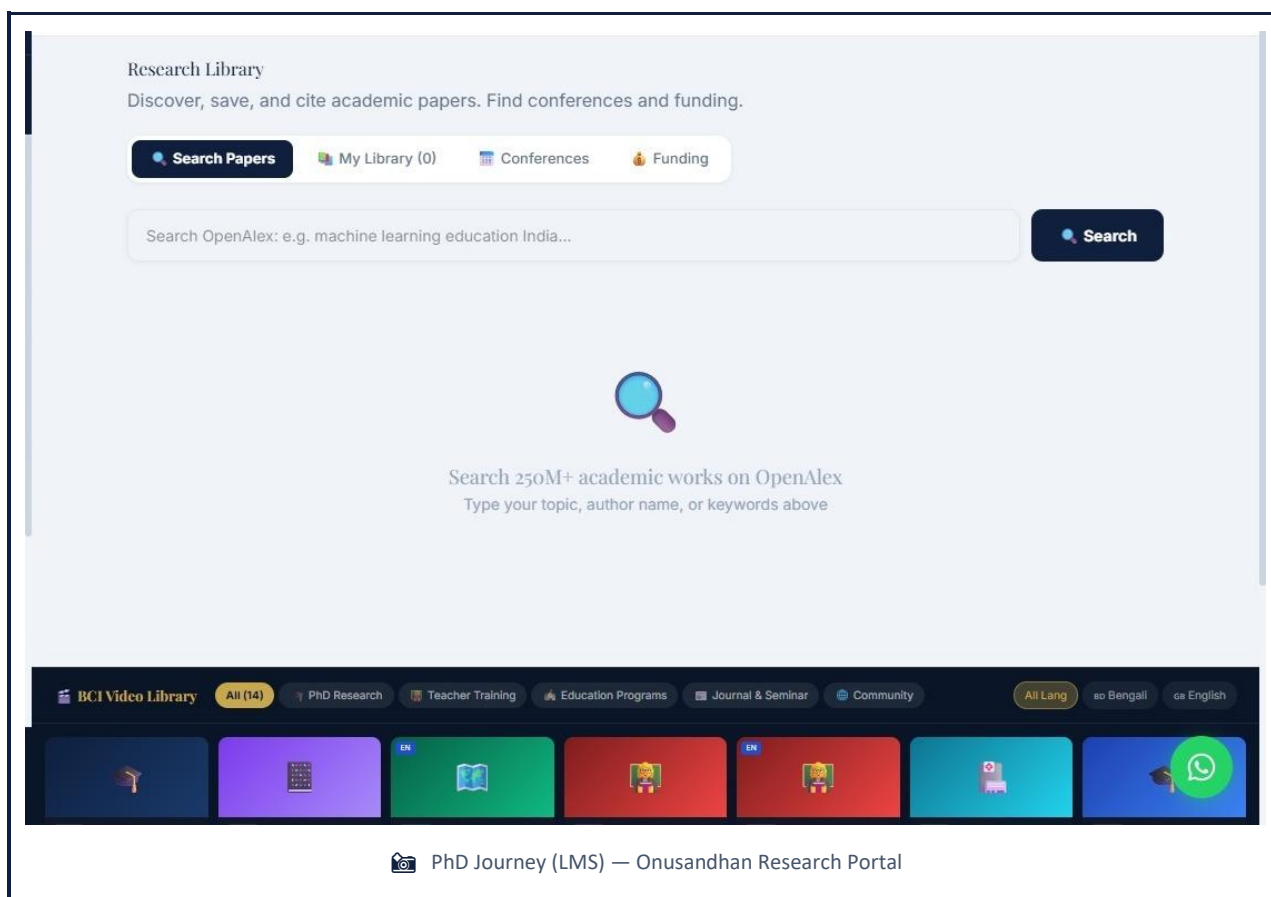
Step 6 → Click "Post"

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10. 📖 PhD Journey (LMS)

<https://onusandhanapp.com/portal/#/scholar/lms>

PhD Journey is an 8-stage guided roadmap of the entire PhD process — from admission to degree award. Each stage details exactly what to do, which documents are required, key deadlines, and provides downloadable resources to keep you on track.



◆ Key Functions

- ✍ 8 detailed PhD stages: Eligibility → Admission → Pre-PhD Coursework → Registration → Research → Thesis Submission → Viva Voce → Degree Award
- ✍ Checklist of required documents per stage
- ✍ Downloadable sample certificates and letters
- ✍ Stage-wise video guidance and PDF resources
- ✍ Visual progress tracker showing your current stage

◆ Benefits

- ✍ No stage is missed or forgotten
- ✍ Reduces anxiety by making the PhD path visible and structured

- ☞ All required documents listed in advance — no surprises
- ☞ Progress with confidence at each milestone

◆ **Step-by-Step Guide**

Step 1 → Click "PhD Journey" in the left sidebar

Step 2 → The 8-stage journey diagram is displayed

Step 3 → Click your current stage to expand its details

Step 4 → Read the stage description and checklist

Step 5 → Download required documents and certificates

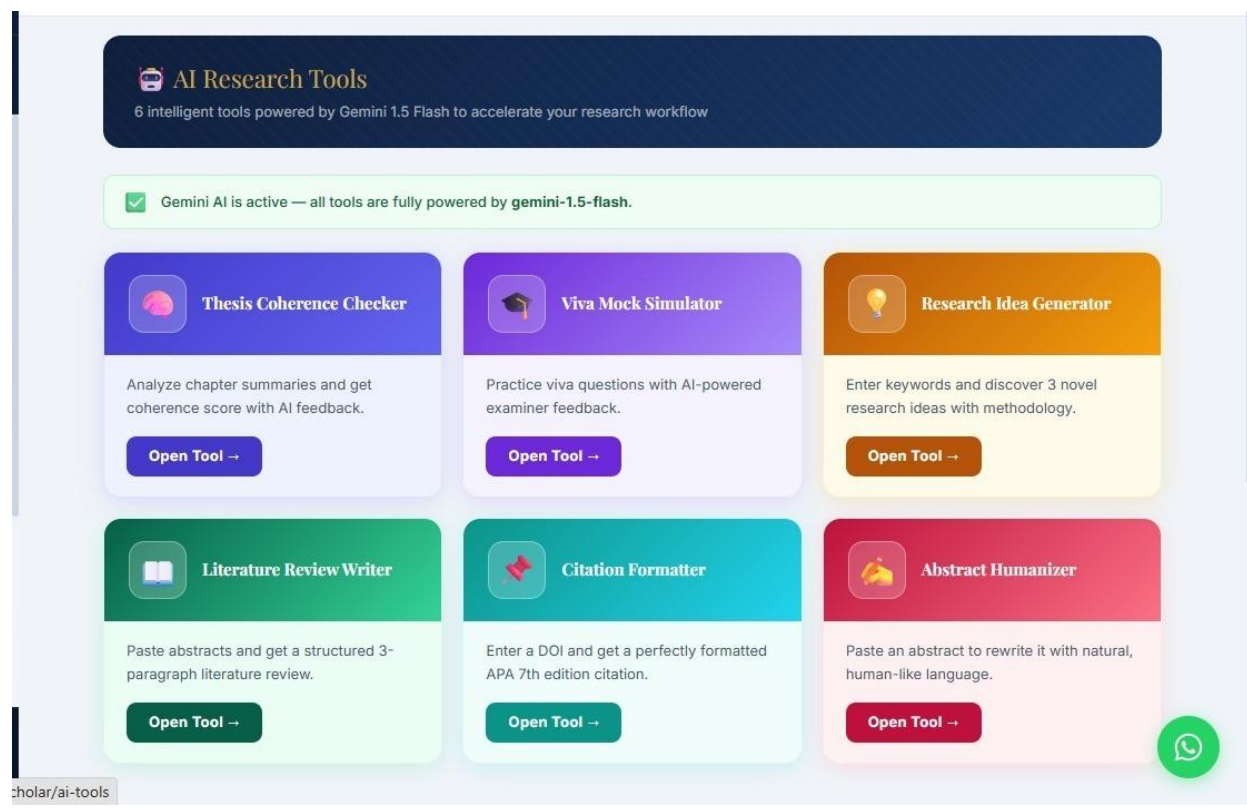
Step 6 → Mark tasks complete as you progress

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11. APMS — Academic Profile Management

<https://onusandhanapp.com/portal/#/scholar/apms>

APMS (Academic Profile Management System) is your research profile command centre. View your profile completeness score across all six academic platforms, track the BCI team's ongoing work on your behalf, and receive personalised AI tips to further strengthen your academic presence.



scholar/ai-tools

APMS — Academic Profile Management — Onusandhan Research Portal

◆ Key Functions

- ✎ Circular profile completeness gauge (0–100%)
- ✎ Platform-wise status cards (ORCID, Google Scholar, Vidwan, ResearchGate, WoS, Scopus)
- ✎ Detailed BCI team activity log with dates and actions
- ✎ AI improvement tips specific to your profile gaps
- ✎ Package upgrade options

◆ Benefits

- ✎ Real-time visibility into your academic identity status
- ✎ BCI experts actively maintain and update your profiles
- ✎ Higher profile completeness → higher international discoverability

◆ Step-by-Step Guide

Step 1 → Click "APMS" in the left sidebar

Step 2 → View your overall completeness score on the circular gauge

Step 3 → Check each platform card for individual status

Step 4 → Review the BCI work log to see recent actions

Step 5 → Read and apply the AI improvement tips

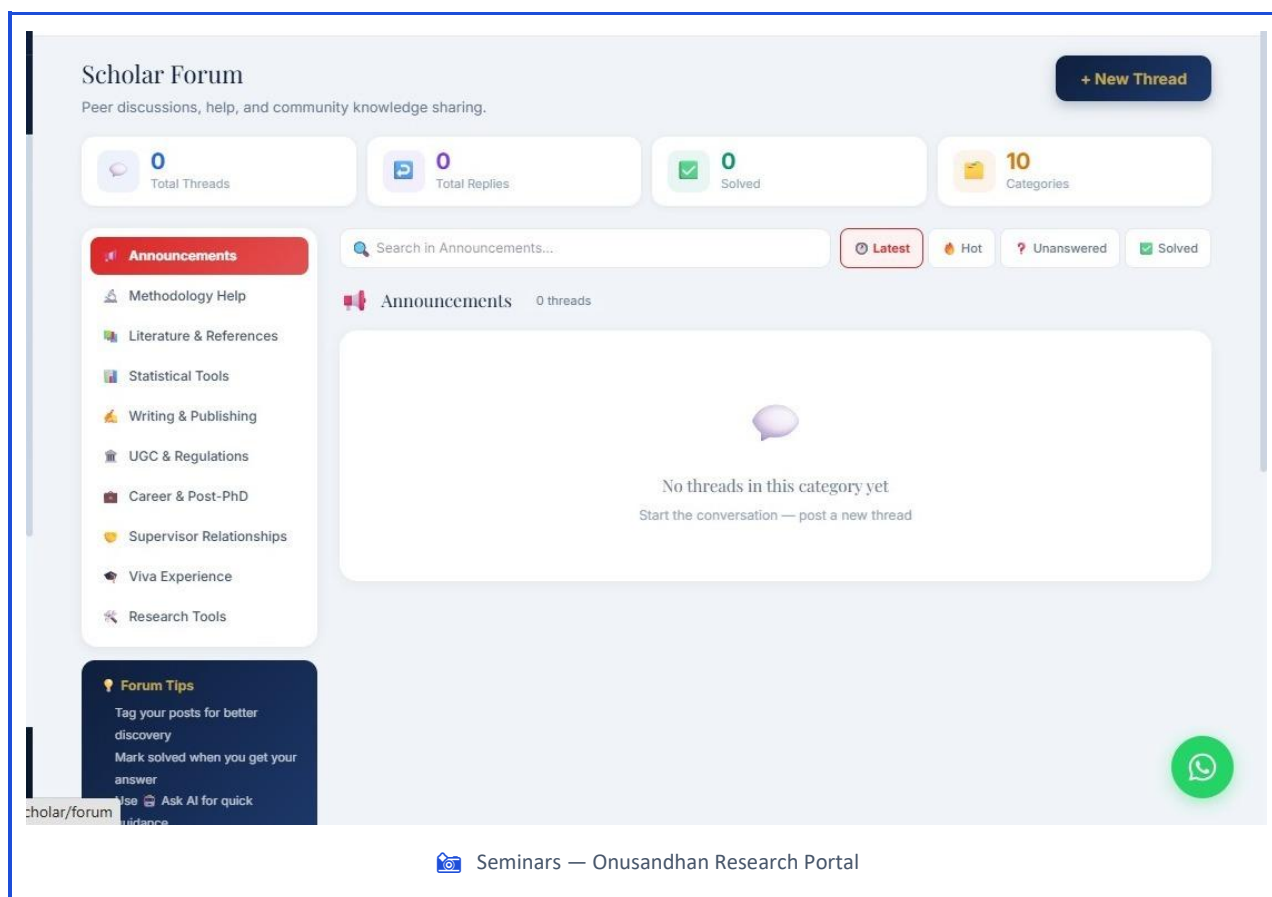
Step 6 → Contact BCI to upgrade your package if needed

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12. Seminars

<https://onusandhanapp.com/portal/#/scholar/seminars>

The Seminars module lists all upcoming academic seminars, conferences, and events curated by BCI Computer Point. Register online, attend, and download your certificate of participation directly from the portal.



◆ Key Functions

- ✎ Searchable list of upcoming seminars and conferences
- ✎ One-click online registration
- ✎ Event details: date, venue, speaker profiles, topic
- ✎ Downloadable certificate of participation post-event
- ✎ Archive of past events with recordings

◆ Benefits

- ✎ Stay current on latest research trends in your domain
- ✎ Participation certificates strengthen your CV and API score
- ✎ Expand your professional network effortlessly

◆ Step-by-Step Guide

Step 1 → Click "Seminars" in the left sidebar

Step 2 → Browse the list of upcoming seminars

Step 3 → Click an event to view full details

Step 4 → Click "Register" to sign up for the event

Step 5 → Attend the seminar (online or in-person)

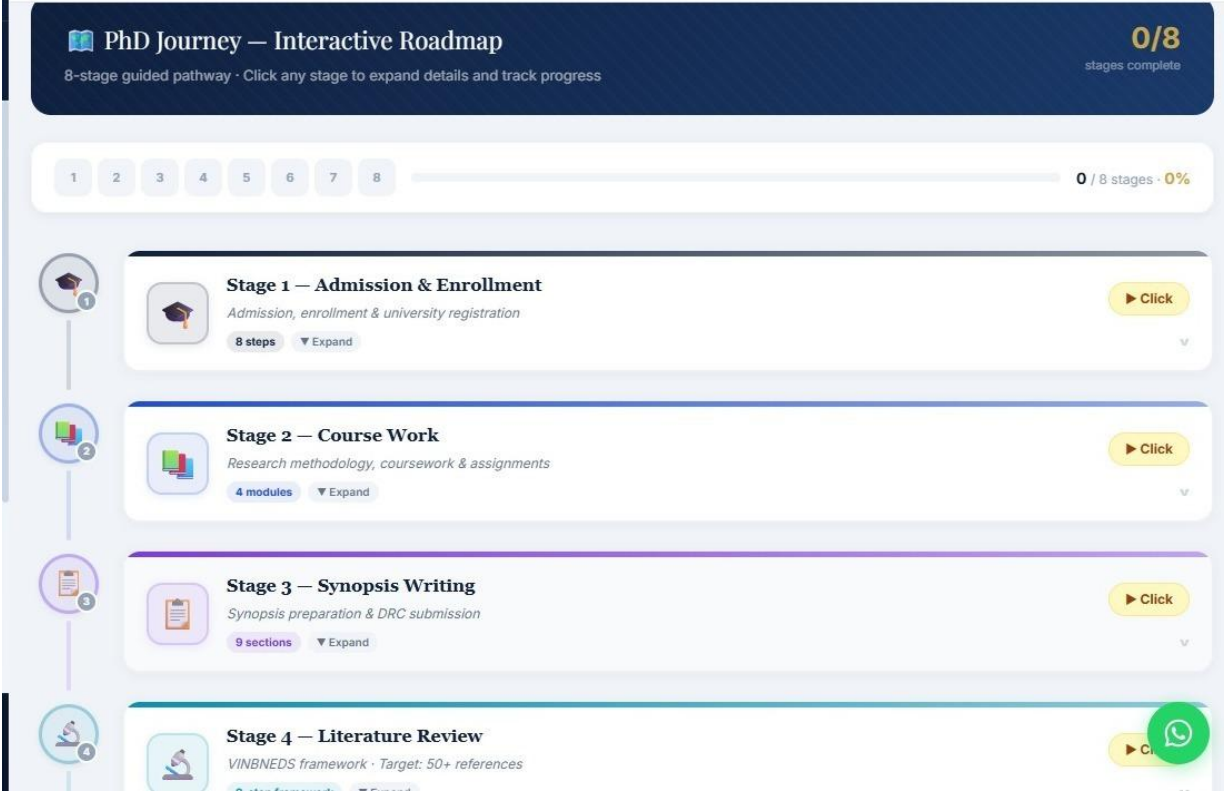
Step 6 → Return to the portal after the event to download your certificate

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13. Workshop & FDP

<https://onusandhanapp.com/portal/#/scholar/workshop>

Workshop & FDP (Faculty Development Programme) offers skill-building workshops for PhD researchers and faculty. Topics range from research methodology and thesis writing to statistical tools and publication strategies — conducted by domain experts.



PhD Journey — Interactive Roadmap
8-stage guided pathway · Click any stage to expand details and track progress

0/8 stages complete

1 2 3 4 5 6 7 8 0 / 8 stages · 0%

Stage 1 — Admission & Enrollment
Admission, enrollment & university registration
8 steps Expand Click

Stage 2 — Course Work
Research methodology, coursework & assignments
4 modules Expand Click

Stage 3 — Synopsis Writing
Synopsis preparation & DRC submission
9 sections Expand Click

Stage 4 — Literature Review
VINBNEDS framework · Target: 50+ references
Click

Workshop & FDP — Onusandhan Research Portal

◆ Key Functions

- ✍ Listing of upcoming workshops and FDP sessions
- ✍ Online registration with confirmation
- ✍ Detailed agenda, trainer profiles, and objectives per workshop
- ✍ Certificate of completion upon attendance
- ✍ Access to recordings of past workshop sessions

◆ Benefits

- ✍ Builds practical research skills not covered in coursework
- ✍ FDP certificates count towards UGC API score
- ✍ Learn directly from domain experts and published researchers

◆ Step-by-Step Guide

Step 1 → Click "Workshop & FDP" in the left sidebar

Step 2 → Browse upcoming workshops and their topics

Step 3 → Click on a workshop for full details

Step 4 → Click "Register" to enrol

Step 5 → Attend the session (link provided after registration)

Step 6 → Download your certificate of completion after the workshop

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14. 📺 Video Gallery

<https://onusandhanapp.com/portal/#/scholar/videos>

Video Gallery contains 14 curated YouTube playlists by BCI Computer Point covering every aspect of the PhD research journey — from understanding the PhD process to using plagiarism tools, thesis writing, research methodology, and more.

Academic Profile Management Service
Manage your research identity across 6 global academic platforms

Visibility Score: 24 / 100

Academic Platform Status

Platform	Description	Status	Progress
ORCID	Open Researcher & Contributor ID	NOT STARTED	0%
Google Scholar	Google Academic Profile	NOT STARTED	0%
Vidwan	National Researcher Database	IN PROGRESS	45%
Web of Science	Clarivate Researcher Profile	NOT STARTED	0%
ResearchGate	Academic Social Network	ACTIVE	100%
Scopus	Elsevier Author Profile	NOT STARTED	0%

Academic Visibility Score: 24

Service Packages

Basic Setup (Most Popular)

- ✓ ORCID Profile Setup
- ✓ Google Scholar Profile
- ✓ Profile Linking
- ✓ 1 Month Support

Buy Now →

Video Gallery — Onusandhan Research Portal

◆ Key Functions

- ✂ 14 topic-specific BCI playlists
- ✂ YouTube-integrated playback in the portal
- ✂ Search and filter videos by topic or keyword
- ✂ Browse videos by playlist category

◆ Benefits

- ✂ Visual learning aids understanding far better than text alone
- ✂ Self-paced learning — watch anytime, anywhere
- ✂ Expert explanations from the BCI research team

◆ Step-by-Step Guide

Step 1 → Click "Video Gallery" in the left sidebar

Step 2 → Browse the playlist tiles on the main screen

Step 3 → Click a playlist to see all videos in it

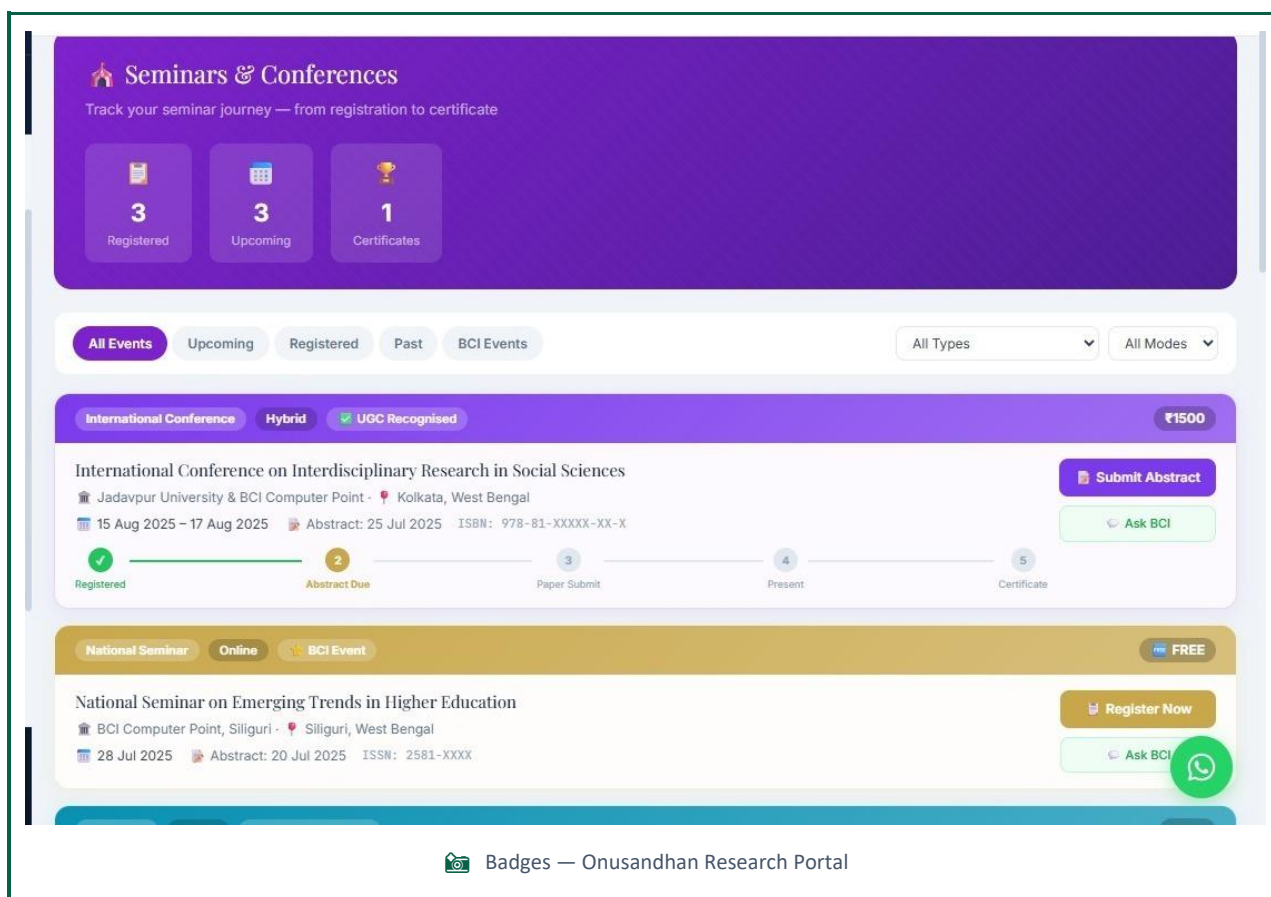
Step 4 → Click any video to play it

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15. 🏆 Badges

<https://onusandhanapp.com/portal/#/scholar/badges>

The Badges module gamifies your PhD journey with 15 digital achievement badges. Each badge is awarded when you reach a specific research milestone — publishing your first paper, completing all thesis chapters, passing your viva, and more.



◆ Key Functions

- ✎ 15 achievement badges tied to specific milestones
- ✎ View earned badges with date and criteria
- ✎ Preview locked badges and the criteria to unlock them
- ✎ Share badges on social platforms or your profile

◆ Benefits

- ✎ Gamification makes the PhD journey less daunting and more rewarding
- ✎ Each badge represents a real, documented achievement
- ✎ Earned badges can be displayed on your professional profile

◆ Step-by-Step Guide

Step 1 → Click "Badges" in the left sidebar

Step 2 → View your earned badges (shown in colour)

Step 3 → Scroll down to see locked badges (shown greyed out)

Step 4 → Read the unlock criteria for each locked badge

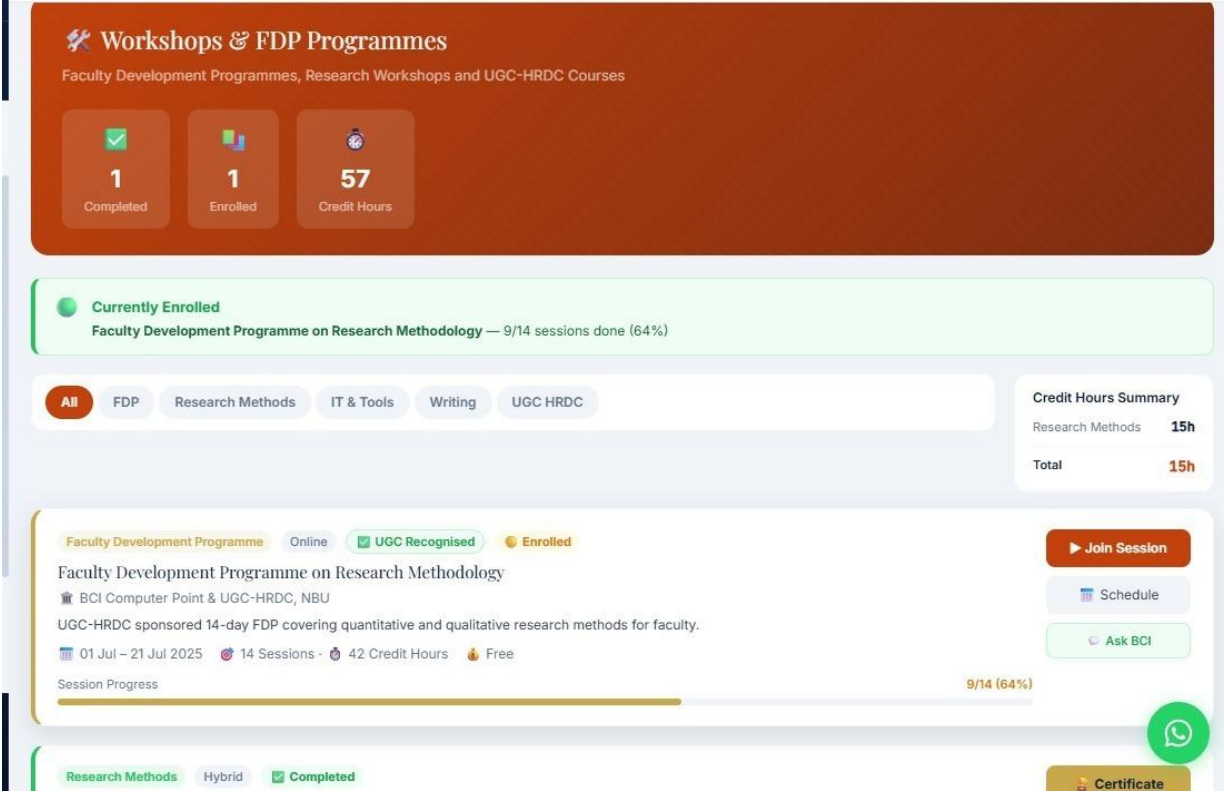
Step 5 → Complete the required action to earn the badge automatically

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16. Viva Simulator

<https://onusandhanapp.com/portal/#/scholar/viva>

The Viva Simulator is an AI-powered mock viva voce practice tool. Enter your thesis topic and receive a set of realistic examiner-style questions. Practice your answers and receive AI-generated model responses and feedback to sharpen your viva preparation.



Workshops & FDP Programmes
Faculty Development Programmes, Research Workshops and UGC-HRDC Courses

1 Completed 1 Enrolled 57 Credit Hours

Currently Enrolled
Faculty Development Programme on Research Methodology — 9/14 sessions done (64%)

Credit Hours Summary

Research Methods	15h
Total	15h

Faculty Development Programme on Research Methodology
BCI Computer Point & UGC-HRDC, NBU
UGC-HRDC sponsored 14-day FDP covering quantitative and qualitative research methods for faculty.
01 Jul – 21 Jul 2025 14 Sessions · 42 Credit Hours Free

Session Progress: 9/14 (64%)

Viva Simulator — Onusandhan Research Portal

◆ Key Functions

- ✍ Generates examiner-style viva questions from your thesis topic
- ✍ Provides AI model answers for each question
- ✍ Highlights areas of likely examiner scrutiny
- ✍ Unlimited practice sessions on any topic

◆ Benefits

- ✍ Builds confidence by eliminating viva surprises
- ✍ Identifies weak areas in your thesis knowledge before the actual viva
- ✍ Instant AI feedback — no need to wait for a supervisor session

◆ Step-by-Step Guide

Step 1 → Click "AI Tools" in the left sidebar

Step 2 → Click the "Viva Mock Simulator" tool card

Step 3 → Enter your thesis topic or research title

Step 4 → Click "Generate Questions"

Step 5 → Read each question and try answering it

Step 6 → Review the AI model answer and refine your understanding

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17. Payments

 <https://onusandhanapp.com/portal/#/scholar/payments>

The Payments module provides a transparent, organised record of all financial transactions with BCI Computer Point — service fees, package upgrades, seminar registrations, and more.

 Screenshot Placeholder — Payments — Onusandhan Research Portal

◆ Key Functions

- ₹ Complete payment history list with dates and amounts
- ₹ Service-wise breakdown of each transaction
- ₹ Downloadable payment receipts
- ₹ Payment status indicators (Paid / Pending / Partial)

◆ Benefits

- ₹ Full billing transparency — know exactly what you paid for
- ₹ Receipts available instantly for accounts and reimbursements
- ₹ No disputes — all transactions documented in one place

◆ Step-by-Step Guide

Step 1 → Click "Payments" in the left sidebar

Step 2 → View your full payment history

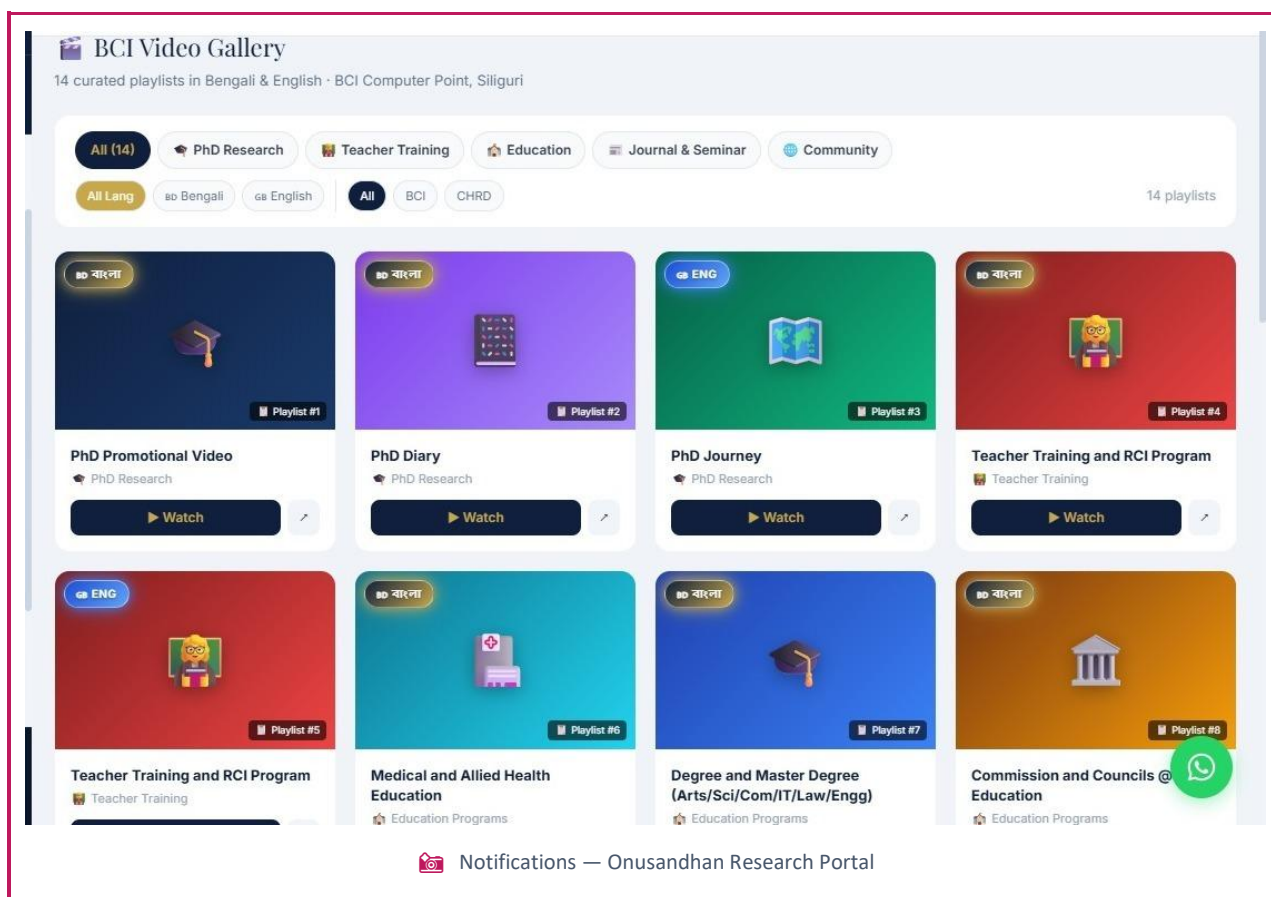
Step 3 → Click the download icon next to any entry for its receipt

Step 4 → Filter by date or service type to find specific transactions

18. Notifications

<https://onusandhanapp.com/portal/#/scholar/notifications>

The Notifications module delivers all important alerts, reminders, and announcements from the BCI team and the portal system — seminar registrations, supervisor feedback, system updates, and BCI team messages.



◆ Key Functions

- ✍ Chronological notification feed
- ✍ Unread/read status indicators
- ✍ Category icons for event reminders, system updates, and BCI messages
- ✍ Real-time bell icon badge count in the topbar

◆ Benefits

- ✍ No important information is missed
- ✍ Time-sensitive actions can be taken immediately upon alert
- ✍ All communications in one organised feed

◆ Step-by-Step Guide

Step 1 → Click "Notifications" in the left sidebar, OR click the  bell icon in the top bar

Step 2 → View all notifications sorted by date

Step 3 → Click a notification to see full details

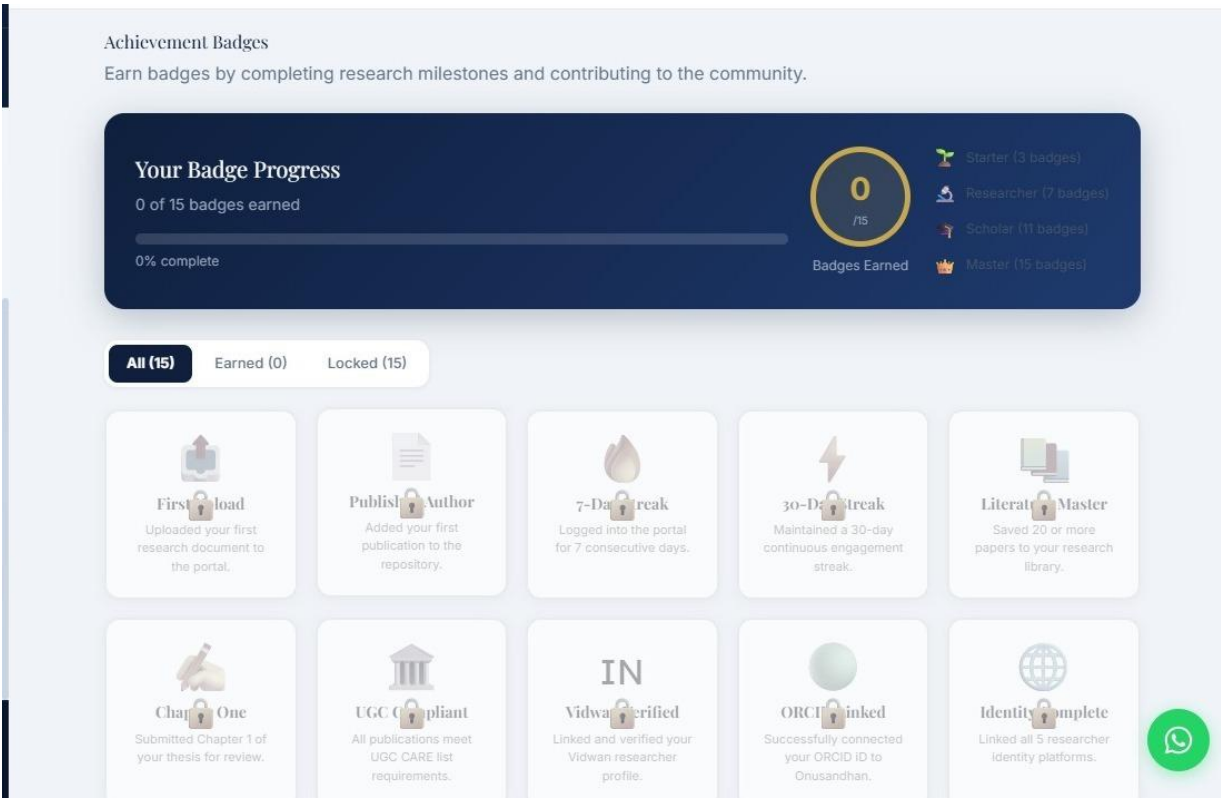
Step 4 → Unread notifications are highlighted — click to mark as read

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19. Profile

<https://onusandhanapp.com/portal/#/scholar/profile>

The Profile module is where you maintain your complete academic identity on the portal. Your profile data populates automatically across all other modules — so keeping it up to date ensures accuracy everywhere.



Achievement Badges
Earn badges by completing research milestones and contributing to the community.

Your Badge Progress
0 of 15 badges earned
0% complete

Badges Earned

- Starter (3 badges)
- Researcher (7 badges)
- Scholar (11 badges)
- Master (15 badges)

All (15) | Earned (0) | Locked (15)

First Upload Uploaded your first research document to the portal.	Publish Author Added your first publication to the repository.	7-Day Streak Logged into the portal for 7 consecutive days.	30-Day Streak Maintained a 30-day continuous engagement streak.	Literature Master Saved 20 or more papers to your research library.
Chapter One Submitted Chapter 1 of your thesis for review.	UGC Compliant All publications meet UGC CARE list requirements.	Vidwan Verified Linked and verified your Vidwan researcher profile.	ORCID Linked Successfully connected your ORCID ID to Onusandhan.	Identity Complete Linked all 5 researcher identity platforms.

Profile — Onusandhan Research Portal

◆ Key Functions

- ✍ Edit personal details (name, mobile, photo)
- ✍ University, department, and year of enrolment
- ✍ Research topic, thesis title, and keywords
- ✍ Supervisor name and contact information
- ✍ Upload a profile photograph
- ✍ Change account password

◆ Benefits

- ✍ Profile data populates automatically across all modules — enter once, used everywhere
- ✍ Professional academic identity always up to date

👤 Supervisor can see your profile for accurate review assignments

◆ **Step-by-Step Guide**

Step 1 → Click your name or profile photo in the top bar

Step 2 → Select "Edit Profile"

Step 3 → Update any field you need to change

Step 4 → Upload a new profile photo if required

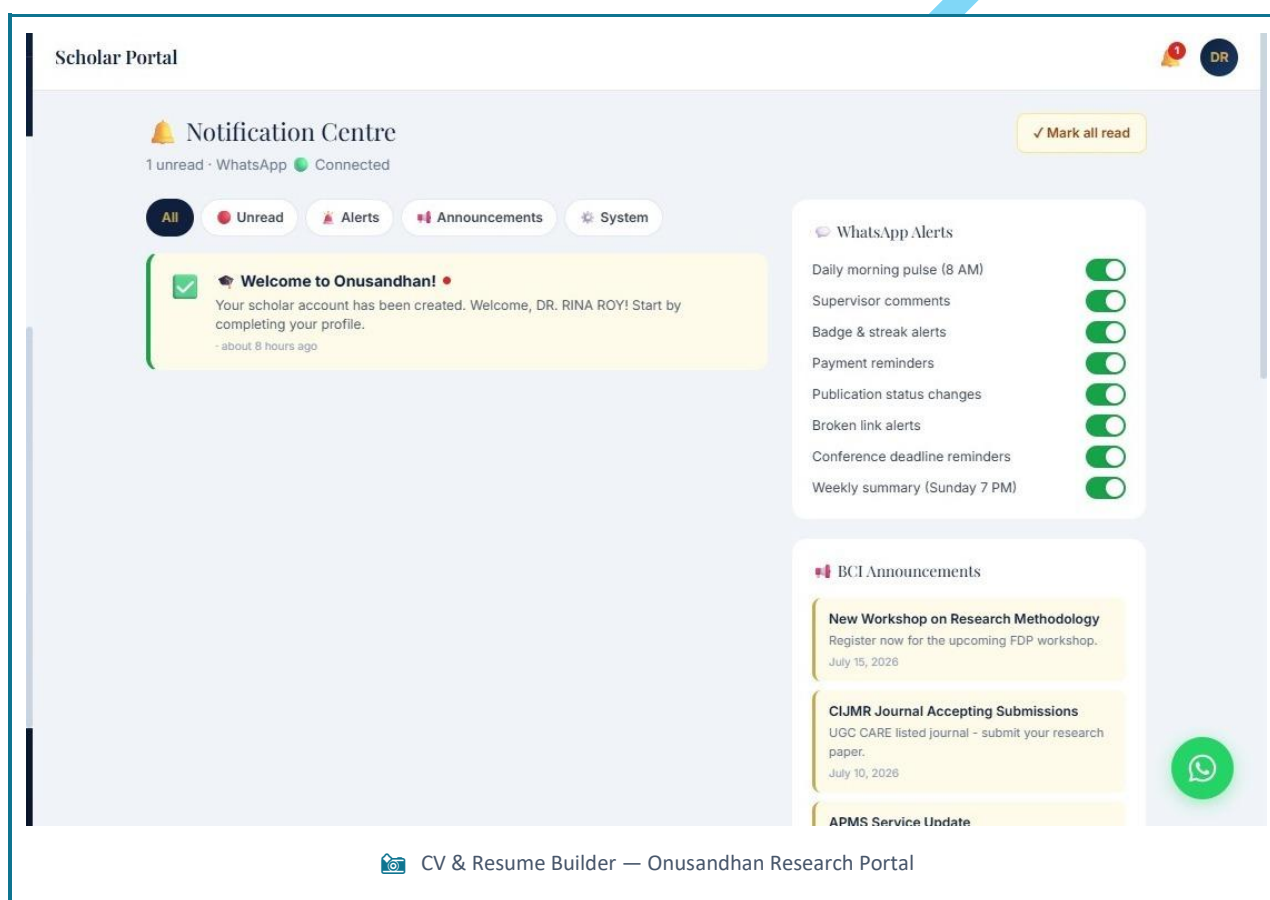
Step 5 → Click "Save Changes"

TOPIC ENGINE

20. CV & Resume Builder

<https://onusandhanapp.com/portal/#/scholar/cv-resume>

The CV & Resume Builder helps PhD scholars create a professional academic curriculum vitae directly from their portal data. It automatically pulls in your profile details, publications, thesis information, and academic achievements — so you do not need to copy data manually. Export as a polished PDF ready for submission to conferences, universities, or funding bodies.



◆ Key Functions

- ✎ Auto-fills CV sections from your profile, publications, thesis, and badges
- ✎ Choose from multiple professional CV templates
- ✎ Add or edit custom sections (awards, presentations, skills)
- ✎ Preview the CV in real time before downloading
- ✎ Export as PDF with one click
- ✎ Consistent formatting that meets academic submission standards

◆ Benefits

- ✎ Saves hours of manual CV formatting and data re-entry

- ⌘ All data is accurate — pulled directly from your verified portal records
- ⌘ Professional output suitable for conference submissions, visa applications, and job applications
- ⌘ Update publications or profile, then regenerate an up-to-date CV instantly

◆ **Step-by-Step Guide**

Step 1 → Click "CV & Resume Builder" in the left sidebar

Step 2 → Review the auto-populated sections pulled from your profile

Step 3 → Select a CV template from the available options

Step 4 → Add or edit any custom sections if required

Step 5 → Preview the completed CV on screen

Step 6 → Click "Download PDF" to save your professional academic CV

TOPIC ENGINE

21. Contact & Support

For any queries, technical issues, or service orders, please contact BCI Computer Point through the following channels:

Organisation	BCI Computer Point
Location	Siliguri, West Bengal, India
WhatsApp	+91 9002903128
Website	https://onusandhanapp.com
Portal	https://onusandhanapp.com/portal
Support Hours	Monday – Saturday, 9:00 AM – 7:00 PM IST